



SCC632/831
(09/96)

**APPLICATION FOR REGISTRATION OR FOR
RENEWAL OF REGISTRATION OF CORPORATE NAME**

Pursuant to the provisions of Section 13.1-632 or Section 13.1-831 of the Code of Virginia, the undersigned corporation applies for (MARK APPROPRIATE BOX):

- registration** of its corporate name
- renewal** of registration of its corporate name

Name of corporation: _____

Address: _____

State or country of incorporation: _____

Date of incorporation: _____

Nature of corporation's business: _____

The undersigned executes this application in the name of the corporation:

(Signature)

(Printed name and corporate title)

FOR SCC USE

Date filed: _____

Expires: _____

See instructions on the reverse

INSTRUCTIONS

1. Virginia law requires that the information supplied by the filing party, except the signature, be typewritten or printed in black.
2. The application must be executed in the name of the corporation by the chairman or any vice-chairman of the board of directors, the president, or any other of its officers authorized to act on behalf of the corporation.
3. For **registration and for renewal** of a corporate name, the application must be accompanied by a certificate setting forth that the corporation is in good standing, or a document of similar import, from the state or country of incorporation, executed by the official who has custody of the records pertaining to corporations.
4. For **registration** of a corporate name, the application must be accompanied by payment of the REGISTRATION FEE in the amount of \$20.00. **A registration is effective for one year after the date an application is filed.**
5. For **renewal** of the registration of a corporate name, the application must be filed during the sixty-day period preceding the date of expiration of the registration and must be accompanied by the RENEWAL FEE of \$20.00. **A renewal is effective for one year after the date the registration would have expired.**

SEND THE APPLICATION ALONG WITH THE FEE AND THE CERTIFICATE TO THE CLERK OF THE STATE CORPORATION COMMISSION, P. O. BOX 1197, RICHMOND, VA 23218-1197. (Street address: 1300 East Main Street, Richmond, VA 23219). MAKE CHECK PAYABLE TO STATE CORPORATION COMMISSION. (804) 371-9733.